University of Swat

Office of the Treasurer/Procurement Section

Dr.Muhammad Farooq Khan (Shaheed) Block
Saidu Sharif Swat
www.uswat.edu.pk
Office No.0946-9240406

TENDER APPLICATION FORM

1. Registered Name of the Firm (Block Letters) _____

2. Name of CEO (Block Letters) _____

CNIC | | | | | | - | | | | | | | | - | |

3.Contact Information :

i. Head Office:_____
ii. Franchise/Outlet: _____
iii. Postal Address: _____
_____
iv. Office No: _____ Cell No: _____ Email: _____

4. Registration with sale Tax (Copy to be attached)_____

5. National Tax Non (NTN):_____

6. Aggregate of the total quoted price _____

7. Amount of CDR (@2% of the total Amount _____

TERMS & CONDITIONS

1. Rates should be quoted against each item desired for bid.
2. 2 % earnest money in shape of call deposit shall be attached.
3. Income Tax and Sale Tax shall be deducted at source.
4. Incase of non-supply of required item(s) mentioned in the Tender documents, CDR will be forfeited in favor of the University.
5. The successful bidder will be bound to complete supply of items in stipulated time as given in the supply order otherwise penalty will be imposed accordingly.
6. The number of the items can be increased or decreased with the approval of the Competent Authority.
7. For electrical equipment the warranty period is mandatory to be mentioned in the quotations.
8. No tender or bid shall be entertained without deposition of tender fee or CDR.
9. Tender fee of Rs.1000/- (Rupees One Thousand only) shall be deposited in account No. 4581-2 National Bank of Pakistan (NBP) Main Branch Saidu Sharif Swat.
10. The firms must write on the corner of envelop the name of the items/equipment applied for.
11. The sample provision is obligatory for the firms in due course of time, the firm fail to provide the sample will be excluded from the competition.
12. No alternate rate shall be entertained for the items/equipment.
13. No tender/bid shall be accepted without tender application form.
14. The Competent Authority reserve the right to accept or reject any or all tenders process by assigning reason (as per PPRA Rules)

- **Undertaking**

  It is certified that the above terms& conditions have been read, learned and accepted.

_____
Signature of CEO/Bidder
Dated:___/_____/_____

Prepared by:
Iftikhar Alam
Store Officer, University of Swat